



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1. Name of the Institution

THIRUVALLUVAR COLLEGE

- Name of the Head of the institution **DR . S . SUNDARAM**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04634220327**
- Mobile No: **9486408945**
- Registered e-mail **tv1.valluvar@gmail.com**
- Alternate e-mail **ravisan267@gmail.com**
- Address **Pothigaiyadi, Papanasam**
- City/Town **Tirunelveli**
- State/UT **Tamil Nadu**
- Pin Code **627425**

##### 2. Institutional status

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Manonmaniam Sundaranar University**
- Name of the IQAC Coordinator **Dr.L.RAVISANKAR**
- Phone No. **04634220327**
- Alternate phone No. **04634220327**
- Mobile **9486408945**
- IQAC e-mail address **tvcollegeiqac@gmail.com**
- Alternate e-mail address **tv1.valluvar@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<http://www.thiruvalluvarcollege.com/diary%202019-2020.pdf>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.thiruvalluvarcollege.com/2020-2021%20Academic%20Calendar.docx>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>71.05</b>	<b>2005</b>	<b>20/05/2005</b>	<b>19/05/2010</b>
<b>Cycle 2</b>	<b>B++</b>	<b>2.79</b>	<b>2017</b>	<b>17/01/2017</b>	<b>23/01/2022</b>

**6.Date of Establishment of IQAC**

**01/01/2005**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>	<b>0</b>

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year 4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. All the departments are encouraged to conduct Seminars, Workshops, Conferences etc 2. All the Staff are encouraged to attend Seminars, Workshops, Conferences etc., so faculty members attended International level, National Level, State level Conferences Seminars etc, 3. Students are Encouraged for better Placement in Various Organizations. Due to Encouragement many students were getting placement in good concerns. 4. Due to an encouragement 3 papers of the faculty were published in various UGC refereed Journal academic year 2020-2021

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Bridge Course for First Year UG Students	To improve the English language skill of the students
One day National Level Webinar on Paradox of Covid-19	(i) To get corona virus pandemic complete coverage. (ii). To give awareness for getting MHA's guidelines for home isolation,
World Population Day	For the advancements in Health that have extended lifespans, reduce maternal mortality and child mortality and given rise to vaccine development
National Level E-Quiz on World Environment Day 2020	To raise awareness about Environmental issues, the increasingly deteriorating conditions, Climate change etc.,
National Level E-Quiz on Taxation and Tax planning	(i) Minimizing litigation, Saves the Tax Payer from legal liabilities (ii) To reduce one's Taxable income by using Government Schemes and Programs
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Six Days National Level Webinar on Discrimination among the Humanbeing in India	(i) Gives chance to learn more about Racism and Discrimination. (ii) To be a standing voice to those who need Help
Two Days National Webinar on NAAC Accreditation and Prospects	Preparation and processing of AQAR, IIQA, etc.,

and Retrospects	
National Level online E-Quiz on Applied Mathematics	To develop an understanding of basic mathematical and statistical tools and their applications in many fields to model real world problems into mathematical
NSS Day	To instilling the ideas of social welfare in students and to provide service to society without bias
NCC online motivational Classes were started for I, II , III year training cadets	Students are motivated by NCC
Snachhta Pakhwada maintenance of status programme	To create significant positive impact on Gender
Integrity pledge taken for anti-corruption	For public participation in promoting integrity and eradicating corruption
Three months coaching classes for TNPSC exam	To make the aspirants for preparing with good strategies and to build their career strong
Two Weeks Rural Self Employment Training	To build the morale of the youth and empower them to setup self employment ventures in their own places
Free Fast Food Preparation Training	students are trained for Fast food preparation
On Awareness Programme on Legal	To empower the youth of our country with the knowledge of their legal rights and duties
International Women's Day	To Celebrate the achievements of women and seeking general equality
100% Vote - Our Ambition : Essay Competition	To sensitize the students about the importance of participating in the electoral process
Voters Awareness Programme	To make aware of the political

	parties and to create transparent democratic nation
Intramural Programs (Sports and Games)	Students motivated for participating the sports and games
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Online Institutional Workshop on SWACHHTA & JALSHAKTI Mission	To advance the theme of Sanitation and to provide clean drinking water
National Level E-Quiz on Modern Technology	To check the knowledge about modern technology
National Level E-Quiz on "NAAC Assessment and Framework"	To check the understanding of NAAC Assessment and frame work
IQAC Meeting	We conducted 4 IQAC meetings for the academic development for the institution

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Internal Quality Assurance Cell	22/07/2022

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>THIRUVALLUVAR COLLEGE</b>
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.thiruvalluvarcollege.com/2020-2021%20Academic%20Calendar.docx">http://www.thiruvalluvarcollege.com/2020-2021%20Academic%20Calendar.docx</a>				
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<b>6.Date of Establishment of IQAC</b>			01/01/2005		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		



been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Internal Quality Assurance Cell	22/07/2022
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2019-2020	28/07/2022

<b>15.Multidisciplinary / interdisciplinary</b>	
Not Applicable in our Institution	
<b>16.Academic bank of credits (ABC):</b>	
Not Applicable in our Institution	
<b>17.Skill development:</b>	
<p><b>SKILL DEVELOPMENT</b></p> <p>Skill development program is a program for overall development of the students. Creating skills are necessary for enhancing employability as well as entrepreneurial ability of students. Skill development program covers the following aspects: ugh online for pandemic.</p>	
Faculty Development Programme & Refresher courses	The program is designed to enhance the teaching and other skills of the faculty. And to make them aware about modern teaching tools and methodologies. It provides opportunities to acquire knowledge about current technological development in relevant fields. Our college also motivates the faculty to achieve competitive teaching and learning environment, thus channelizing development with respect to academic qualifications and personal matters.
Personality Development	University planned to develop students' personality by introducing personality development paper to all UG Final year students from 2017-18 academic year onwards.
Meditation	Yoga is most useful in controlling and treating stress in the present day scenario. Yoga reduces stress in students which enhances their

	academic performances. To awareness about the meditation and explained its importance to the students through 25% practical & 75% theory paper to all UG second year students in Third semester.
Computer Awareness	To provide a computer literacy to all the students and to create awareness about the several schemes of government this uses digital connectivity for the maximum benefits. On that basis university syllabus covered "Computer for digital Era" paper for all UG second year students in Fourth semester.
Bridge Course	Bridge course for newly admitted students is conducted every year before the commencement of first semester classes. This course covers various subjects such as English, History and Commerce.

**SOFT SKILL DEVELOPMENT**

Soft skill program covers workshops, lectures and demonstration by experts. Therefore, well known personalities from various fields are invited to share their experiences and success stories. This motivates staffs and students for their overall development. Hence, every year college organizes seminar, workshops on soft skill development but this academic year conducted through online for pandemic.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Not Applicable in our Institution

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-based Education(OBE) is a student-centric learning model that helps teachers to planned the course delivery and assessment with the end point in mind. It is possible only to apply in

implementation of the curriculum aspects. Everything a teacher does in the classroom should ultimately lead the student toward the outcomes of the course. OBE practices were not completely implemented up to this year, it is planned to introduce in a full-fledged manner from the upcoming academic years

## 20.Distance education/online education:

Not Applicable in our Institution

## Extended Profile

### 1.Programme

1.1 12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 1588

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 410

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 524

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of full time teachers during the year	37
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	4
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	25 class rooms and Two Seminar Hall
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1175000
4.3 Total number of computers on campus for academic purposes	127
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<b>1.1.1 CURRICULAM PLANNING AND IMPLEMENTATION</b>	
<p>We follow the syllabus framed by MSUniversity as we are affiliated to it. It is available in the university website. Our institution runs various UG &amp; PG programs approved by BOS of the University.</p> <p>Due to Pandemic, Admission was done through online process and after that all the programme commences. The teachers not only adopt traditional teaching method and also motivate the students</p>	



to participate in academic events like seminars, workshops and thereby coach them to secure university Rank. We also provide referential books apart from prescribed books.

Bridge courses are conducted as per necessity of subject to connect the latest syllabic with previous course. Our faculty members always participate in the syllabus upgradation and restructuring workshops organizes by the university. Through out the semester, students get assessed by conducting their internal evaluations and final semester at last.

Periodically, academic review and feedback taken from peers and students. The principal and Head of the Department conduct regular meetings to review the difficulties faced while teaching. Thus, by optimum utilization of available infrastructure, entire curriculum delivery is very well planned, effectively implemented, properly documented by all the faculty members.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.msuniv.ac.in/images/academic/academic_affairs/Common%20Course%20Structure.pdf">https://www.msuniv.ac.in/images/academic/academic_affairs/Common%20Course%20Structure.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

After consulting with the management, the management Annual committee meeting is arranged by the Principal, all the Heads of the Departments are invited for the meeting through online mode (Google Meet). The date for commencement of Internal Examination are finalized in the meeting and a Common date for centralized evaluation is fixed. The Heads of the Department arrange the staff meeting and consult with them regarding the parents teachers meeting in online mode. Further the academic activities like Seminars, Conferences, Workshops and the dates for every

events are also well planned. The non academic programs like NSS day, Sports day etc., are also planned. With the reference to the guidelines of Manonmaniam Sundranar University, the government holidays and Religious Holidays are listed. For Local Holidays are

compensated by alternative working days.

Our college follows the syllabus prescribed for affiliated colleges by the Manonmaniam Sundaranar University. Three Internal tests were conducted by Google form and best two performances were considered for the calculations of internal marks. In addition assignment/ Seminars were given as a part of continuous internal evaluation.

The students were informed about the pattern for Internal Evaluation during the Orientation Programs. Our college prepared academic calendar mentioning the dates of internal tests and was distributed to all the students at the beginning of the academic year.

Remedial measures were suggested for slow learners and absentees for test. Extra practical sessions were conducted for those who needed it. All the above mentioned were conducted through online.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://acrobat.adobe.com/link/track?uri=urn:aaid:scds:US:ff60f299-5aea-3f90-9171-6ce12590efb8">https://acrobat.adobe.com/link/track?uri=urn:aaid:scds:US:ff60f299-5aea-3f90-9171-6ce12590efb8</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

64

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

64

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Each department of the college has been working for the overall development of the students with all its limited resources. From time to time various programs have been arranged related to Gender Equality, Sustainability, Human Values, and Ethics. The college teachers engage the students in various activities through student seminars, expert lectures, N.S.S., N.C.C., programs etc.

1. Gender sensitization programs like lectures, seminars and workshops through online mode

2. Observance of Women's Day

3. Students are encouraged to participate in different programs like online quiz contests organized by other Institutions for enhancing awareness related to the environment.

4. Human values promoted through the activities of the NSS. The NSS unit of the College refers to illuminating the young minds of the duties and responsibilities of the citizens of this country.

5. Community outreach and other social welfare programs

6. Value education and mental health workshops.

7. Observance of Earth Day, World Environment Day, Forest Week

Upholding values of multiculturalism, egalitarianism, diversity and gender empowerment through functions like the Annual Program, Independence and Republic Day celebrations as well as through the activities of various clubs and societies and presentations etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

296

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>E. None of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	<b>No File Uploaded</b>	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>	Any additional information(Upload)	<b>No File Uploaded</b>	
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Any additional information(Upload)	<b>No File Uploaded</b>								
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>								
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File Description	Documents								
Upload any additional information	<b>No File Uploaded</b>								
URL for feedback report	<a href="http://www.thiruvalluvarcollege.com/Feedback1.pdf">http://www.thiruvalluvarcollege.com/Feedback1.pdf</a>								
<b>TEACHING-LEARNING AND EVALUATION</b>									
<b>2.1 - Student Enrollment and Profile</b>									
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>									
<b>2.1.1.1 - Number of sanctioned seats during the year</b>									
<b>562</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1693 529 1760">File Description</th> <th data-bbox="529 1693 1436 1760">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1760 529 1841">Any additional information</td> <td data-bbox="529 1760 1436 1841"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1841 529 1944">Institutional data in prescribed format</td> <td data-bbox="529 1841 1436 1944"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Institutional data in prescribed format	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Institutional data in prescribed format	<a href="#">View File</a>								
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of</b>									

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

380

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and Organizes special programs for advanced Learners and slow learners.

For advanced learners the approaches adopted are as follows:-

- More challenging work in the form of projects and home assignments
- A well-stocked library with advanced reference facilities
- Incentives in the form of merit scholarships and prizes
- Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT
- Special lectures by eminent speakers from industry and academia
- Coaching classes for Competitive Examinations
- Career seminars and workshops
- Opportunities for publication in departmental journals and students' magazines

Identification of weak students made on the basis of interactions and assessment tests during classes. The strategies adopted to level up the slow learners are as follows:

- Meeting and communicating to the weaker students their areas of weakness
- Organizing remedial classes
- Teachers available beyond class hours to counsel the weaker students
- Monitoring the progress of the students through written assignments and the progress record maintained
- Evaluated answer scripts of college examinations discussed with students to identify and address their Shortcomings

File Description	Documents
Link for additional Information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1588	65

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institute believes in the adoption of student-centric methods to enhance students' involvement as a part of participatory learning and problem-solving methods. These include:-

1. Students participate in competitions at various levels for real-time exposure and are simultaneously encouraged to participate in State, National, and International Levels.
2. Institute frequently organizes various student activities for promoting the spirit of teamwork and goodwill. The institution also conducts activities such as NSS camps, institutional social responsibility through clubs, Tree plantations and Health awareness camp to help the students to learn the art of living in a team for Social and community welfare.
3. Project work is organized to make our students aware of the experiments and research in brief.

Learning is made more student-centric through a combination of old and new methods of teaching.

Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as:

- Smart classrooms
- Interactive projectors and smart boards
- Fully Wi-Fi campus
- Open access library
- Facility to download e-resources
- Fund for purchase of laboratory instruments, equipment and materials



- Fund for organizing workshops, seminars and conferences

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nowadays in the field of education, having the required knowledge about ICT-enabled tools is very essential for making teaching-learning process effective. Thus in order to make use of these ICT tools during teaching, faculty members keep themselves updated about new development in this field. All the teachers of Thiruvalluvar College are well equipped and trained in respect of using ICT-enabled teaching tools for facilitating the teaching-learning process.

All teachers are also comfortable in the virtual mode of teaching. Needed classrooms are well equipped with modern ICT-based teaching tools such as projector, speakers, CPU, microphone, etc. Through using these tools teachers display relevant pictures, diagrams, charts, maps, etc. which makes the teaching-learning process more interesting and effective. Teachers also take virtual classes in times of need via online Portal, Google Meet, zoom, Google Classroom, etc. In normal classroom teaching, teachers use power-point presentations whenever needed in their teaching by using LCDs and projectors.

Through the virtual mode, our college also organizes webinars, special lectures, expert talks, etc. For the overall development of our students, different departments also take initiatives to organize online quiz competitions through google forms, debates, paper presentations, etc. with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">NIL</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

4

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

318

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are made aware/informed by the Chair, Examination Committee and Department Head about internal assessment, question paper patterns and rules and regulations of university examinations and different policy adopted by our College during the fresher's orientation session.

Internal tests/ Presentation/ Assignments are conducted by all teachers as per the Activity-Plan.

The College has an examination committee that monitors and coordinate the internal and external examination activities and communicate to the students, teachers, and administrative staff regarding examinations, internal marks are published on the notice board and the respective Head of the Departments personally takes care of the student's grievance (if any) with utmost care.

Sessional Examination (tentative) is mentioned in the Academic Calendar and the actual

Schedule is displayed on notice board well in advance. One internal examination is held Per semester.

In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. Continuous evaluation is made through Internal Tests, Assignments Submission, Field Work and Seminars presentations, etc. The internal assessment system helps the teachers to evaluate the students more appropriately and based on the result of the assessment, Personal guidance is given to the needy students after their assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.thiruvalluvarcollege.com/2020-2021%20Academic%20Calender.docx">http://www.thiruvalluvarcollege.com/2020-2021%20Academic%20Calender.docx</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For dealing with the internal examination related grievances, our college has taken the following mechanism:-

1. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.
2. The internal assessment test schedules are prepared and communicated to the students well in advance.
3. Evaluation is done by the course handling faculty members within three days after completing the internal.
4. The corrected answer scripts are verified by HOD to ensure the standard evaluation process.
5. The corrected answer papers of the students are distributed to them for verification by the students and if any grievances arise then appropriate authorities redress them immediately.
6. Noting the values in observation and validating the theoretical aspects student must submit lab records regularly.
7. The day-to-day performance of the students is assessed for every experiment which includes regularity, performance,

viva, and promptness in submitting the record.

8. For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.

The mechanisms for redressal of grievances with reference to evaluation are as follows:

For university examinations:

- Review of answer scripts are done as per university norms
- RTI (Right To Information) provision is also available.

The students forward their applications to the college helpline, where from the issues are forwarded to the affiliating university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

2.6.1. Program and course outcomes for all programs offered by the institution are

Stated and displayed on website and communicated to teachers and students

The Following mechanisms followed by the institution to communicate the learning outcomes to the teachers and students are:

1. All the protocols are discussed with the first- semester students immediately after the commencement of each session

2. Teachers in the initial classes of each semester, introduce the subject/specific course; its importance and application to the students.

3. Periodically, the learning outcomes of the Courses and program are measured.

4. For reference, the learning outcomes of Courses and Programs are uploaded on the Institution's website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://thiruvalluvarcollege.com/course%20outcome%20-2017-2018.pdf">http://thiruvalluvarcollege.com/course%20outcome%20-2017-2018.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in coordination with the Heads of the Department monitor the execution of the assigned syllabus and its timely completion. The final outcome of the course is evaluated through the performance of the students that is analyzed at the end of each semester examination.

Following measures/initiatives have been taken to assess student program/learning/course outcomes:-

1. All the departments prepare a detailed activity plan (in line with to Academic calendar and individual teaching plan) for all the papers of each semester at the beginning of each academic session. The Academic Plan contains information such as topic & date of Class Test, Assignment, Presentation, Case-Study, etc. with a motive to provide advance intimation to the students to prepare the subject content as well as to keep track of the syllabus covered by the teachers.

2. Teachers are organizing time-to-time special classes for slow learners.
3. Knowledge, Application of Concept, Problem Solving Activities are used to check whether the student is able to recall and implement what they have learned as well as their intellectual skills.
4. Department-wise teachers closely monitor students' attitudes, values, interests, ideas, etc. so that these elements can be nurtured for the betterment of a student.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.thiruvalluvarcollege.com/course%20outcome%20-2017-2018.pdf">http://www.thiruvalluvarcollege.com/course%20outcome%20-2017-2018.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

475

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">NIL</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:cf068bdb-3e97-3852-95cd-f2596678d345>

RESEARCH, INNOVATIONS AND EXTENSION	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NIL</a>
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
11	



File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Creating a bridge between community and the institution is the foremost goal for initiating the outreach and extension programme. Well-structured outreach and extension activities develop skills

in students that can significantly contribute to their over all development. It is a process of 'going back to community' and enabling the community through understanding, analyzing, applying and creating social good with the help of our students and other stake holders.

Our focus with our 'gender sensitization program' is to create experienced and conscious communicators to engage with intersectionalities related to gender and communicate the message of 'gender equity' for creating a more equitable world. In our institution we are curating our own workshop with gender experts and other organizations (Asia foundation and men against violence and abuse) working in the field. 1500 students and teachers were part of these programmes.

Besides awareness programs we are taking efforts to maintain a sustainable environment with plantation drive and appreciating connectedness with the environment and taking steps to revive local natural resources.

Health is another focus area for us to make a strong nation. Physical and mental health are the core areas we are working. In the time of health emergence because of covid-19 pandemic tring to reach our community through webinar series with collaboration with all the departments.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### **3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**15**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**1373**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college has campus area 2.5 acres. Our college has good infrastructure for conducting several programs.

Classrooms in our college provide students with the comfortable environment for learning and over all personality development through different activities.

Total number of classrooms in our college is 25. The classrooms have sufficient space. Few classrooms are enabled with internet connection, LCD projector, green board/white board. Sufficient benches and all the basic requirement are fulfilled for effective delivery for lecture.

Our classrooms are suitable for traditional chalk and duster teaching as well as ICT enabled modern teaching facilities. In the pandemic situation all the departments function through online mode under the guidance of heads of the departments.

The laboratories in our college are well equipped. They are spacious. Fire extinguishers, first aid boxes and other safety aids are kept at easily accessible point.

In Chemistry laboratory fume hood is present, so as to avoid mixing of toxic and harmful fumes in laboratory environment and to protect the students and staff from harmful effect. Emergency exit is present in case of accident situation. Computer lab is having 105 computers and AC facility to avoid exposure of computing facilities to dust and thermal run way of hardware.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://thiruvalluvarcollege.com/index.html">http://thiruvalluvarcollege.com/index.html</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities for cultural activities** Our college has auditorium, open air stage and audio visual hall which are regularly used for cultural activities . Audio visual hall is air conditioned with the permanent platform for performance, music system and speakers, mikes and podium etc. Indoor gymnasium established and having all high grade instruments for total body workout such as abdominal bench, bar bell, bench press, cable cross over pulley, dumbbells pairs with different weights, pull-up and push-up bar. Outdoor gymnasium has equipment for total body workout such as leg press equipment, chest press equipment, twister equipment, abdominal workout machine etc. Sport facility Our college has indoor facilities for games like chess, table tennis etc. Indoor badminton court also available. Our college has Volley ball court and open badminton court. Sufficient number of sport materials

like football, badminton, table tennis rackets and fitness equipment are present and issued to the students as per the requirement. Sports equipment issuing register is maintained. Available sports infrastructure is optimally used for physical education lectures and practice, inter class and inter college competitions by students are conducted. Guidance sessions for Yoga are conducted for staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://thiruvalluvarcollege.com/index.html">http://thiruvalluvarcollege.com/index.html</a> #

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

07

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NA</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1175000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### Integrated Library Management Software:

Our college library uses Software ROVAN since 2016 and then our library functioning is automated. ILMS is used to manage all library collection like books, journals, magazines, CD/DVDs, maps etc. Bar code technology is used in the library for issue and return of books. All functions like issue-return, renewal, reports generation, stock verification, OPAC, Federated search for multiple databases, computerized attendance, etc. are full automated.

In the year 2016, the software was upgraded and college subscribed the ILMS which provide Web-OPAC. With this new feature readers can easily access the library catalogue/OPAC from anywhere and search the library collection online. They can check which books are issued on their names, due date, renew the due date and check other electronic resources library has provided.

Apart from AUTOLIB, ILMS library is using DSPACE content management/ digital library software. Using this software library has created an Institutional Repository (IR) and access is made available through online on college web-site. In the IR faculty publications, syllabus, question paper, Free e-books, CDs/DVDs, e-content prepared by the teachers and many more information is made available. IR is growing fast.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="http://thiruvalluvarcollege.com/Library.html">http://thiruvalluvarcollege.com/Library.html</a>
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
462	



File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has augmented its basic IT infrastructure time to time by including the computersystems having advanced i3processors of intel family, memory configurations from 2 GB RAM - 250GB HDD to 4GB RAM 500GB HDD and operating system from windows 7and some other supporting high level of multitasking, multiprogramming environment. All 127 computers are assembled for various computing needs such as office, staff areas, library,research centre and laboratories. Among 127, 105 computers are in the lab and the remaining computersare used for administrative purpose. As per need of time bandwidth is increased from 10 MBPS to 2 lines of 100 MBPS. 7 ICT basedclassrooms, laboratories and seminar hall are used by students for various purposes along with a smartboard and television.Moodle is the LMS platform where exchange of knowledge takes place among the teachers andthe students along with curricular, co-curricular activities are enabled through this LMS platform.RFIDattendance system is followed in our college. Hard copies can be made available with 14 printers, one Xerox machine with highly advancedtechnology. \* CCTV Cameras - 32 \* AC - 9 Ton

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://thiruvalluvarcollege.com/index.html">http://thiruvalluvarcollege.com/index.html</a>

#### 4.3.2 - Number of Computers

127

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in

A. ? 50MBPS

the Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
1175000	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<ul style="list-style-type: none"> <li><b>Classrooms</b></li> </ul> <p><b>Policies for maintenance:</b></p> <p>Regular cleaning and maintenance is carried out so as to provide an effective learning environment to the students. Regular monitoring and repair of electrical and fixtures is done.</p> <p><b>Policies for utilization:</b></p> <p>Central time table designed in such a way that there is maximum utilization of infrastructure and classrooms.</p> <ul style="list-style-type: none"> <li><b>Laboratories</b></li> </ul>	

Policies for maintenance:

Annual maintenance contracts are done for high grade instruments and stabilizers are also used. Regular servicing and maintenance is carried out for the instruments.

Policies for utilization:

Practical batches are prepared so as to give hands for hands-on experience to all students.

- Library

Policies for maintenance:

Proper ventilation and regular cleaning is done. Pest control is carried out so as to increase the life of valuable resources of the library. Library is fully automated. Computerized issuing and returning of books done. Special reading room facility and computers are provided for access to e-content.

Policies for utilization:

Library is even kept open during long vacations for the benefit of students.

- Sports

Policies for maintenance:

Regular maintenance is carried out for gymnasium, sports equipment and material from experts in the field.

Policies for utilization:

Sports material and gymnasium are used by students as per given slot.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://thiruvalluvarcollege.com/index.html">http://thiruvalluvarcollege.com/index.html</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

352

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<a href="http://thiruvalluvarcollege.com/index.html">thiruvalluvarcollege.com/index.html</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>159</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>159</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>C. Any 2 of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

08

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Every year our college conducts elections for student representative, ladies representative, sports representative and class representatives. Representation is provided for students on statutory bodies such as the internal committee (for prevention and prohibition of sexual harassment), anti-ragging committee and grievances committee. The representatives participate in committee meetings, deliberations and decision-making process and bring the much needed students perspective to the works in hand. The student council helps in maintaining academic discipline and rigor. They are assigned special tasks during co-curricular, extra-curricular

and sports activities. They also help in coordinating the Alumni and current student's festival and entrepreneurship programmes. Members of the students council perform a proactive role during intercollegiate events and competitions related to sports, academics, co-curricular and extra-curricular activities such as annual sports day, annual day programme, cultural activities and competitions, annual NSS winter camp, NCC republic day parade and women's day celebration etc organized in our college. Besides this student council members as well as student representatives take a lead, assist faculty members help in co-ordinating and volunteer in several college level as well as departmental activities.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

08

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association of our college is registered one and was formed in 2017. The aim of the association is to reunite all alumnus under one roof, to provide financial aid to needy students,



organizing guidance lecture. It also aims at enhancing employability and entrepreneurial skills amongst youth by collaborating with the college for various events so as to bridge the gap between academia and corporate. In the academic year 2020-2021, it financed endowment scholarships to conduct the following online programs; celebration independence day, a skill development course and facilitation of corona warrior bankers. The association helps to promote cultural, academic and literary advancement of its members. Thus the alumni helps our college by rendering their full support through their contribution and suggestion.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

We at Thiruvalluvar College believe in quality education and are committed to attend to the Holistic Personality Development of our students so that they can excel in life. The aim and vision of Thiruvalluvar College is to create great citizens and best professionals, who will work for a more just, equitable and compassionate society. The Mission of TVC is

Provide adequate infrastructure, a comfortable and conducive learning environment.

Harness the power of technology in order to adopt innovative and modern teaching methods.

Enhance proficiency in spoken English and help in the all-round personality development of the students.

Associate with premier institutions of higher education at the national level.

In order to meet the vision and mission of Thiruvalluvar College promotes a culture of participative management. The planning is done mainly at the following three levels: strategic, tactical and operational. Strategic Planning and Management: Secretary, managing committee and finance committee, whereas, Tactical Planning and Decisions: Principal, Administrative officer, IQAC. Operational Planning and Decisions: HODs, other faculty members, administrative staff, Students' Council, clubs, committees and forums.

File Description	Documents
Paste link for additional information	<a href="http://thiruvalluvarcollege.com/index.html">thiruvalluvarcollege.com/index.html</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The various policies and plans of the college are designed and implemented through participative decisions jointly taken by the Principal in consultation with the faculty members and Students' council members.

The College Managing Committee, which also takes care of the planning and evaluation part of the College, is responsible for smooth and efficient functioning. Principal is the head of the institution who designs the policies for the betterment and development of the institution. Faculty members implement the policies designed by the institutional head.

The College Administrative officer takes care of all physical arrangements of the institution as well as all external matters within the purview of administration of the college leaving aside the academic matters.

The IQAC ensures the internal quality in the institution. The College administration as well as the IQAC works hand in hand to ensure the best in the institution. The IQAC also takes into

consideration the local community representative and their suggestions.

College Examination committee takes charge of all examination related activities in the college with the help of the other members and is responsible for all communications and transactions related to examinations with the University to which the college is affiliated.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Considering the background of our college as an institution imparting quality education in Arts, Commerce, Science, the College IQAC has identified the broad aim of perspective plan as follows:

- To institute a sustained quality system embedded with a conscious, consistent and programmed action;
- To create an enabling academic environment for students embedded with sincerity, discipline and commitment;
- To mold humane citizens of the nation;
- To establish globally the brand image of the college;
- To emerge as a model college for commerce education.

To achieve these broad aims, a set of following objectives are identified to be achieved through this perspective plan over the next upcoming years:

1. To uphold continuously good academic performance;
2. To inculcate learner centric and effective teaching learning process;
3. To ensure transparency and credibility in the process of students' evaluation;
4. To develop a comprehensive system of student mentoring and

student support;

5. To take care of horizontal and vertical upgradation of students considering the limits of time and expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Governing Body:

The Institution has a Governing Body. It is a Policy making body of the Institution and meets frequently and discusses the agenda prepared by the Principal. It reviews the performance of the institution and decisions taken in the previous meeting and also approves the policy decisions. The budget of the current academic year is finalized. All new proposals are discussed and a decision is taken.

The IQAC of the college functions under the leadership of IQAC Chairperson, its IQAC Functions are:

- IQAC is responsible for fixing quality parameters for various academic and administrative activities
- Monitoring the organization of class work and related academic activities.
- Documenting various programs / academic activities leading to quality improvement and reviewing their effectiveness.

#### Recruitment of Faculty/Supporting Staff

- Advertisements are published in the state level newspapers.
- Interviews are conducted by a panel as per college norms. Preference is given to relevant qualifications, teaching, research and industrial experience.
- A demonstration is taken from each person to understand the teaching capabilities and competency.
- The selected candidates are required to attend the induction and refresher courses.

- Supporting staff are recruited by the panel consists of Secretary, Principal and Vice-Principal.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the Institution webpage	<a href="http://thiruvalluvarcollege.com/index.html">thiruvalluvarcollege.com/index.html</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College undertakes various welfare activities for both the teaching as well as non-teaching staffs. All the statutory leaves are granted to the faculty members and 'On duty leaves' are given to the teaching staffs for attending Orientation Programme and Refresher Course. The College encourages the faculty members to attend Seminars and Conferences at various levels. All non-teaching staffs are given with the festival bonuses annually. The College provides financial support for this. The Grievance redressal mechanism is there for all staffs.

The Medical Committee of the College organizes Medical Camps for the members of the teaching and non-teaching staffs at college.

The Thiruvalluvar College has effective welfare measures for the teaching faculty as well as for non-teaching staff and avenues for career development. Professional development is ensured through periodic training/workshops/seminars for teaching faculties.

1. All statutory welfare schemes such as Provident Fund (EPF) Casual Leave, Medical Leave, Special Leave, and Maternity/Paternity leave etc. have been implemented for the benefit of the staff.
2. Freedom to attend / organize national / international workshops /conferences
3. Paid leave for attending one academic program in a semester
4. Maternity Benefits for women employees.
5. Educational tours and common celebration of festivals

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****02**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****19**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Thiruvalluvar College is in the process of developing a system for Performance Appraisal System for teaching and non-teaching staff.

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of its entire staff and communicates the areas of improvement or the overall performance annually or as per requirement. The students at the end of their course give an online feedback about college. There are Grievance Redressal and Suggestion box placed at strategic locations in the campus where the students can express their query or concern about teachers which is also considered by the Principal. Online feedback is also obtained from all students time to time. All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome with the staff members in a completely confidential manner.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes. Thiruvalluvar College conducts internal and external financial audits regularly.

The Governing body has constituted the finance committee of Thiruvalluvar College to take decisions on fiscal aspects. The committee prepares the institutional budget for every academic year and submits to the approval of the Governing body. The financial statements are also certified by the Audit Firm and the Audit reports are issued every year. The accounts are regularly audited and whenever there are audit objections, systematic follow-up actions are initiated with the funding agencies to resolve the audit objection. The college conducts internal audit regularly in four quarters by constituting committee. The members of the committee meticulously conduct the internal audit of the departments, library and laboratory and submit the respective reports. The stock verification is carried out physically by the



auditing team. The science and computer laboratories are also verified and need based inventory replenishment takes place to meet the demands. The funds received through various projects/schemes/programmes are channelized constructively and the utilization certificate is submitted to the funding agency with audited statements of accounts. The scholarship accounts are maintained by the college office.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

11,75,000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is administered by the Governing Body following the best possible practices in the given working scenario.

The institution always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring judicious investments and restricting to budgeted expenditure.

The main sources of receipts are fees collected from students,

grants from the State Government and the UGC, interest on fixed deposits, fines and other miscellaneous income from sale of old newspapers, magazines, scraps etc.

Fee collection is done in a systematic way within a time frame. Students are informed about the time schedule through notifications on college notice boards, website and through text messages.

All purchases are made after inviting requisite number of quotations and their proper scrutiny.

All the expenditures are checked and approved by office bearers and authorities. Internal checks and controls are very much in place which ensures transparency in financial resource management.

The resources are carefully allocated to meet overall administrative requirements including recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart, promote and spread holistic education among students to make them self-reliant and responsible members of the community. With this vision before us, the IQAC has focused on Mental Well-Being programs and workshops particularly for the students. These programs have tried to address the variety of mental health issues faced by the students coming from multicultural backgrounds and from different cities.

Many programs initiated by the IQAC, are now held at regular

intervals and have become an essential part of the college calendar. Even during the period of pandemic and ensuing lockdown, such sessions were held on the virtual platform to take care of the students' mental health and to uplift their spirits.

Another such initiative of the IQAC is the introduction of essential programs which seek to make the students aware of various justice and gender equality issues. Such programs are interlinked with gender empowerment and thereby attempt to fulfil the mission of the institution regarding empowerment of women in an environment of multi-culturalism.

File Description	Documents
Paste link for additional information	<a href="https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:c65d68ad-368c-3eb8-ab31-b271860e73ff">https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:c65d68ad-368c-3eb8-ab31-b271860e73ff</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of Thiruvalluvar College continuously reviews and takes necessary steps to upgrade the teaching-learning process. The Academic Calendar is well prepared in advance for the ready reference of teachers and students which is displayed in the Institute website and being followed. For all newly admitted students, college IQAC organizes Program, in which they are made aware of the college philosophy, the uniqueness of the education system, the teaching learning process, the system of continuous evaluation, compulsory courses, various co- curricular activities, discipline and culture of the institute, rules and regulations of institute, etc.

Department-wise timetable are submitted to the IQAC and further processed for circulation among the Students. Important announcements are made in the morning hours. Attendance and conduct of classes are monitored by the Principal and HODs. Feedback from students is also taken individually by IQAC. Students are also free to use complaint box for any grievances,

can approach the Department Heads well as Principal. Feedback is properly analyzed and shared with the HODs and individual faculty members as and when required by the principal of Thiruvalluvar College.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:c65d68ad-368c-3eb8-ab31-b271860e73ff">https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:c65d68ad-368c-3eb8-ab31-b271860e73ff</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The Thiruvalluvar College accords utmost priority to the safety and security of not only the students but also of the staff, and**

ensures a vigilant system so that every student, especially girl students, will feel secured and protected to pursue their educational endeavors. In this regard myriad initiatives have been taken by the institution to foster gender equality and gender sensitization programs, thereby to ensure safety of girl students. The College has taken several measures to enhance safety & security on campuses by constituting Redressal Grievance Committee, installing CCTV cameras & by providing round the clock security. A Complaint Box is placed outside the office. Strict confidentiality is maintained by this committee to encourage the complainant to lodge complaint without fear.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NIL</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NIL</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The Institution takes initiative for the management of wastes which is generated within its campus. Solid Waste Segregation is done by hand sorting. The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others. Organic wastes like the left-over food, peels, scrapings from fruits etc. are also collected in bins separately. For E-waste

Management, the College segregates old computers, batteries and wires and disposes them at regular intervals. The electronic devices have varying proportions of glass and metals. Hence the disposal helps in consequent recycling of separated streams of aluminum, copper and circuit boards. However, no hazardous chemical waste is generated in the College Campus. All these ensure that the College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use and re-cycle. The laboratory wastes are also disposed taking proper measures. The biodegradable waste products are collected and disposed to the municipality collection, whereas, the chemicals are diluted with water with proper care before disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">NIL</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

A. Any 4 or All of the above

**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College always encourages the students to organize and participate in different programs organized by college, inter-college, university and other Government or nongovernment organization to make them sensitized towards cultural, regional, linguistic, communal and socio economic diversities.

Cultural programs on the Annual Day Celebration and College Sports Day are organized as joint effort that lays much emphasis on social harmony and awareness of the rich heritage of our country while at the same time inculcates collaborative work environment and hone organizational and leadership skills. Celebration in the form of either competitions (drama, creative writing, elocution) or students' presentation along with multilingual cultural programs on the occasion of various days like International Women's Day, World Literacy Day the effort to not only acknowledge linguistic diversity but also promote linguistic harmony and subsequent awareness.

Students are encouraged to join the different Social outreach Units of the College to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and make a better tomorrow. Celebration of Republic day & Independence Day through musical presentations has been an institutional practice for decades.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes various efforts to sensitize the students and employees of the Institution of their constitutional obligation. During the commencement of each session, the Principal of the College delivers an Orientation Lecture to the new batch of students to make them aware of the core values and ethos of the Institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry. The young minds who are going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties.

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation. The institution takes pride of rising up successful leaders among the students by conducting the Student Council. Various departments of the institution and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens are given below:

Blood donation camp; International Human Rights Day; World water day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>
<p>Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine</p>

India as a nation. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. Independence Day is also celebrated on 15th August in the college with great enthusiasm.

International Women day is also celebrated in our college on 8th March every year. International Yoga day is also celebrated on 21st June every year in the college. The day aims to raise awareness of many benefits of practicing yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people.

Teachers' day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan. This day is celebrated to promote the values and principles of a true teacher.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Institution adopts a number of good practices among which the two best practices which has been its integral part include:

### 1. THE USE OF ICT:

ICT has been put to regular use in academic as well as all administrative activities of the Institution. Regular upgradation of ICT infrastructure is a regular feature for the institution ensuring the best outcome for all the stakeholders.

## 2.TEACHING - LEARNING PROCESS

- Academic calendar is planned by the respective department under the instructions of principal, vice-principal and IQAC coordinator.
- On the basis of that, every faculty prepares themselves in order to complete the syllabus which is monitored by the department head.
- The heads of different departments monitor the pace of coverage of the syllabus and other academic events.
- Timely Feedback (unstructured) is obtained from students regarding the content delivery by different teachers.
- Assignments, tests and evaluation are conducted at scheduled dates to improve performance in the semester - end examinations.
- Timeline of Assignments, syllabus coverage is monitored by Institutional Head at regular intervals
- Some of the class rooms are ICT ready and the departments adapted their class room teaching with the help of ICT.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Thiruvalluvar college believe that the colleges are not seats of learning but also promoters of cultural, social, spiritual and moral values of the country so as to enable the students to acquire a good character and a balanced personality.

Even during the hard times of the pandemic when the institution space became inaccessible and physical meetings were not possible the social outreach units adapted to the need of the hour and

continued their services towards the society in all possible ways. Contributions and donations were forwarded to various social welfare organizations. Student members were also encouraged to participate in various activities and webinars that included relevant topics like yoga, mental wellbeing, health awareness, legal issues, social causes, waste management, career opportunities and such others. Volunteers are taking online classes; many of them have used the college NSS platform to help people in pandemic times. They have also collected money and other useable articles from doorsteps of donors through collaboration to help people affected by the pandemic.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Future plans of the institute are primarily aiming at scaling the intellectual environment of the institute. This includes aiming at inducting a better quality of students, faculty and intellectual output.
2. The institution plans to host conferences, seminars and workshops in the upcoming year.
3. New campus for the Institution is under construction
4. The 3rd Cycle of NAAC accreditation is emending and so the preparations for submission of the Self Study Report is under progress